

GUIDELINES FOR PREPARING YOUR SUMMER STUDENT RESEARCH ABSTRACT

OUTLINE:

The ABSTRACT must include the following elements:

1. **Objective** of the study/Hypothesis to be tested
2. Brief description of **methods** used
3. **Summary** of results
4. **Conclusion**

LENGTH and CONTENT:

Reports should not exceed 4 single-sided pages. You may include simple charts and graphs in your report. If you choose to include charts and graphs, they should summarize existing information. **All figures must be in black and white** so that no information will be lost through photocopying. All charts and graphs should be grouped so that information moves together if they need to be reformatted during publication.

PARTICIPATION DESCRIPTION:

On separate page, **briefly describe your participation** in the research project (e.g., your involvement in planning experiments, number of techniques used, number of assays performed, patients seen, charts reviewed, data interpretation or any statistical analysis). This should no more than a paragraph.

This informational paragraph will NOT be published as part of your report. Do not integrate this information into the report itself.

SUBMISSION REQUIREMENTS:

The abstract must be submitted both as a printed copy, **signed and dated by your faculty sponsor, AND** as an e-mail attachment. **The e-mail version must be an exact duplicate of the paper abstract.** Abstracts should be delivered to Letitia Dean, MPA Office of Research and Sponsored Programs, MSB C-690 and e-mailed to deanle@umdnj.edu with copy to brinlemb@umdnj.edu

Final checks will be awarded ONLY after receipt of an accepted e-mail and a printed copy signed by your faculty sponsor.

Abstracts that do not fit within the guidelines will be returned for revision.

DEADLINE:

Monday August 17, 2009

REPORT FORMAT

Four page max (single-spaced, 1- inch margins, font size Arial 11).

Please submit the author, title and sponsor **exactly** as outlined below.

JOHN SMITH (NJMS 2009) [*Name, (school, class year) Bold All Caps*] (space) **DEVELOPMENT OF AN ISCHEMIC STROKE MODEL** (*Title Bold, All Caps*) (space) Jane Doe, PhD, (Neurosciences) [Sponsor, Degree, (Department) mixed case]

Every sponsor's department (or affiliation, if not UMDNJ faculty) must be stated (space)

Objective:

Methods:

Summary:

Conclusion: